



THE ALUMNI ASSOCIATION OF AIM, INC. (AAAIM)
4/F, Lopez Hall, AIM Conference Center,
Benavidez cor. Trasierra Streets, Legaspi Village,
Makati City, 1223 Philippines
Tel: 88924011 loc. 2616/2617
Email: aaaim@aim.edu
Website: www.aimalumni.org

CLAIM FORM

This form shall serve as your claim stub. Please ensure that you bring this with you.

PROCEDURE FOR CLAIMING THE WATCH:

1. Please settle the full payment of the watch at the Alumni Association of AIM, Inc. (AAAIM) Office, or send a copy of your deposit slip to aaaim@aim.edu to receive your invoice.
2. The AIM Alumni Commemorative Watch may only be claimed at the AAAIM Office.
3. If you are unable to personally claim your watch, you may authorize a representative by providing him/her with a valid ID, along with a copy of your own ID. Kindly accomplish and sign the authorization slip below.

AUTHORIZATION SLIP

I, the undersigned, hereby authorize the person indicated below to claim my watch on my behalf.

Name of Representative	
ID Presented/ No.	
Buyer's Name	
Buyer's Contact Number	
Buyer's Signature	

The undersigned confirms receipt of the unit/s in good order and condition

Received By:	
Program/Year (put NA if non alumni)	
Email Address	
Mobile No.	
Signature/Date	

For AAAIM Office use only:

Invoice No.	
Amount	
Watch Model/No:	
AAAIM Officer	